

Appendix #40


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DIVISION OF GENERAL INTERNAL MEDICINE
DEPARTMENT OF MEDICINE
(213) 226-6571



MEMORANDUM

To: David Cundiff, M.D.

From: David Goldstein, M.D. 
Chief, General Internal Medicine

Date: January 12, 1993

RE: Job Description

As of January 1, 1993 your work responsibility is as designated below:

Four months supervising a general medicine house staff team;
Six weeks as a preceptor for third year medical students;
Half a day a week supervising house staff medical clinic under the direct supervision of Dr. Leslie Blackhall; and
Coordinator of the Cancer Pain Service.

Your work hours per week are 40, starting at 8:00 AM to 4:30 PM which includes a half hour lunch but does not include two fifteen minute breaks included in the eight hour day. Because you are a physician responsible for patient care, your work hours may need to be adjusted with prior approval from the Division Chief. Any overtime requested must have my prior approval. Any other time, except illness, must be requested in a timely manner and the proper forms filled out and approved by me prior to using that time.

CC: Dr. Sol Bernstein
Dr. Richard Tannen
Mr. Robert Navarro
Mr. Jeffrey Mossoff